

**Local Special Education Committee (SEAC) Needs Assessment Survey**  
**To be completed by local SEAC members, Directors of Special Education,**  
**and local School Board Chairpersons**

Please complete this Needs Assessment Survey and return it in the self addressed stamped envelope. The responses to this survey will be used to direct the development of curriculum and provision of training to enhance the effectiveness of local SEACs. This information will be confidential and anonymous.

The following is a statement of responsibilities of local SEACs as outlined in the *Regulations Governing Special Education Programs for Children with Disabilities in Virginia*. Please consider your SEAC and check accordingly.

<b>My SEAC...</b>	<b>Agree Very Much</b>	<b>Agree</b>	<b>Neutral</b>	<b>Dis- agree</b>	<b>Disagree Very Much</b>	<b>Don't Know</b>
Advises the local school division of unmet needs in the education of children with disabilities.						
Assists the local school division in the formulation and development of plans for improving performance of children with disabilities.						
Participates in the development of priorities and strategies for meeting the identified needs of children with disabilities.						
Submits periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board.						
Assists the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services.						
Reviews the policies and procedures for the provision of special education and related services prior to submission to the local school board and the Virginia Department of Education.						

*Please check the most appropriate response that represents your view on the needs of your SEAC*

<b>My SEAC Needs...</b>	<b>Agree Very Much</b>	<b>Agree</b>	<b>Neutral</b>	<b>Dis- agree</b>	<b>Disagree Very Much</b>	<b>Don't Know</b>
Assistance with obtaining / maintaining active parental involvement.						
Assistance with clarifying and understanding the Virginia Regulations regarding SEACs.						
Assistance with building consensus.						
Assistance team building skills.						
Assistance with establishing by-laws for the advisory committee. (including membership roles and responsibilities)						
Assistance with identifying unmet needs in the education of children with disabilities						
Assistance with formulating and developing plans for improving performance of children with disabilities						
Assistance with developing priorities and strategies for meeting the identified needs of children with disabilities.						
Assistance in interpreting plans to the community for meeting the special needs of children with disabilities.						
Assistance with reviewing the policies and procedures for the provision of special education and related services before submission to the local school board and the Virginia Department of Education.						
Assistance with understanding special education laws and regulations.						

**Please provide any additional information and/or brief comments regarding the above questions in the space provided on the back of this survey.**

Comments: \_\_\_\_\_

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Please return the completed Needs Assessment Survey in the self addressed stamped envelope to:  
SEAC Survey, The Partnership/VCU, P. O. Box 843020, Richmond, VA 23284-3020